

2010 Summer Tuesdays Market

Greater Stillwater Chamber of Commerce

Location

The Summer Tuesdays events are located in Lowell Park, just north of the Lift Bridge. The Market is held in the parking lot east of the Water Street Inn between Chestnut and Myrtle Streets.

Dates

Tuesday, July 6 – For the Love of Animals
Tuesday, July 13 – Health & Wellness
Tuesday, July 20 - Americana
Tuesday, July 27 – Mardi Gras
Tuesday, August 3 – Minnesota’s Night to Unite
Tuesday, August 10 – International Bazaar
Tuesday, August 17 – Living Local

There are no rain dates or refunds for weather cancellations.

Times

Market Set-up:	3:30-4:15 p.m.
Market Open to Public:	4:30-8:30 p.m.
Music:	7:30-8:30 p.m.
Market Tear Down:	8:30 p.m.
Movie:	Dusk

Market Vendor Booth Fees

Entire Season/7 Weeks	\$140
Weekly Booth, Per Week	\$20

Market fees are not refundable after acceptance.

Application Deadlines

Priority Deadline for Market Applications	June 1, 2010
Confirmation Letter Mailed from Chamber	After June 1, 2010
Event Dates (Tuesdays only):	July 6-August 17, 2010

Notification

Market vendors will be notified by letter if they are accepted or on a waiting list. Acceptance of market vendors is subject to committee review. If your application is denied, you will be notified by letter and your payment will be returned to you. Priority is given to previous vendors.

Notes & Reminders – All Vendors

1. Check-in and set-up are each Tuesday, July 6 – August 17, 2010, from 3:30-4:15 p.m.
2. Participants are required to complete setup by 4:15 p.m. and remain open until 8:30 p.m. No vehicles are allowed in the parking lot after 4:15 p.m. or before 8:30 p.m.
3. Vendors must be present during show hours.
4. Vendors who are unable to attend must call the Summer Tuesdays committee at 651-439-4001. 24-hour notification is requested so that we may make necessary changes and/or fill the space with a vendor from our waiting list. Noncompliance may result in exclusion from future events.
5. Vendors must supply their own tent and/or awning with weights, table(s), chair(s), banner(s) and other supplies. Summer Tuesdays ONLY provides the 10' x 10' space for setup.
6. Each vendor is responsible for providing, assembling and disassembling his or her own booth.
7. The Summer Tuesdays committee reserves the right of final booth placement.
8. Vendors name and address must be displayed on the booth at all times.
9. All vendors are required to clean their area at the end of the market. This includes sweeping and garbage collection as necessary.
10. Vendors must have liability insurance and provide proof with this application.
11. All vendors must have and provide a Minnesota sales tax identification number.
12. Vendors are responsible to charge and pay sales tax as required by law. Please check the Secretary of State's website at www.taxes.state.mn.us for current tax information for our area.

Notes & Reminders – Food Vendors

1. All food sold by vendors must be produced in a licensed and inspected kitchen or prepared onsite in compliance with all Washington County Health Department regulations.
2. All food vendors must be licensed to sell food products and provide proof of one of the following licenses by July 1, 2010:
 - a. Washington County Special Community Event License
 - b. Department of Agriculture License
 - c. Mobile Food License from the State of Minnesota
3. Farmers must grow or produce all items sold. The resale of commercially available produce is expressly prohibited.
4. Any vendor displaying “organically grown” signs must have a certificate in their possession at the time of sale.
5. Any and all required inspections of food, meat or produce items for sale must be in compliance.

Summer Tuesdays Recycles!

Summer Tuesdays will provide appropriate collection containers and disposal provisions for vendors and guests. All vendors should concentrate on using degradable, reusable, or recyclable products.

Parking

Parking is not provided. Municipal parking lots are available in the Lowell Park area, as well as the new parking ramp on Second Street by the Lowell Inn. For more information, visit www.stillwaterparking.com.

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Market Vendor Application

Business Name: _____

Name: _____

Address: _____

City, State & Zip: _____

Daytime Phone Number: _____

Mobile or Alternative Phone Number: _____

License Plate # and State: _____

E-mail: _____

Web Site: _____

MN Tax ID Number: _____

Insurance Provider & Policy Number: _____

- Dates Requested: Entire Season, 7 Weeks, July 6-Aug 17
- Specific Weeks, as indicated below. Themes are subject to change.
- Tuesday, July 6 – For the Love of Animals
 - Tuesday, July 13 – Health & Wellness
 - Tuesday, July 20 – Americana
 - Tuesday, July 27 – Mardi Gras
 - Tuesday, August 3 – Minnesota’s Night to Unite
 - Tuesday, August 10 – International Bazaar
 - Tuesday, August 17 – Living Local
- I’m flexible and interested in rotating a space with other vendors.
I would like to participate _____ number of weeks.

Do you require electricity? Yes No

Items to be Sold or Promoted: _____

Market Vendor Booth Fees

Entire Season/7 Weeks \$140
Weekly Booth, Per Week \$20

Market fees are not refundable after acceptance

TOTAL SUBMITTED: \$ _____

Credit Card Type and Number (or call the Chamber Office):

Name on Card: _____ Expiration Date: _____

Cash payments in person only at the Chamber, checks must accompany this form and be made payable to:
Summer Tuesdays

Application and payment should be submitted to:

*Greater Stillwater Chamber of Commerce
Attn: Summer Tuesdays Committee
1950 Northwestern Avenue South, Suite 101
Stillwater, MN 55082
Phone: 651-439-4001
Fax: 651-439-4035
summertuesdays@ilovestillwater.com*

Applicant Checklist

All items required before application can be accepted.

- Completed Application Payment
 Insurance Certificate Food License (if required)

Participation Agreement

Submission of this application assumes acceptance of all conditions listed herein. Neither the Greater Stillwater Chamber of Commerce, the Summer Tuesdays Committee, nor its representatives shall be held responsible for any damage or loss incurred from any cause, including inclement weather. I understand that if I or any representative of my group do not meet and abide by the regulations I will be asked to stop operations and not be eligible for a refund. No refunds will be made for any reason after I have been accepted for participation.

I understand that other Market Vendors may offer products, services, or information similar to those available in my Market Booth. The Market Coordinator will make every effort to assign those vendor booths in an area not directly in competition with my booth location.

I accept the rules and requirements of the 2010 Summer Tuesdays event and agree to abide by them.

Signature: _____ Date: _____

- Please send me additional information on sponsorship opportunities available for Summer Tuesdays 2010.